

The Wilmington Township Mercer County Board of Supervisors met on January 6, 2025, in the township building. The reorganization meeting was called to order at 7:02 p.m. by Joseph Whiting, with Robert Steingrabe and Donald Bolinger in attendance. Guests present were Joyce Boos. The pledge to the flag was given.

Public Comment

None.

Mr. Steingrabe made a motion to appoint Mr. Whiting as chairman, Mr. Bolinger seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to appoint Mr. Steingrabe as vice-chairman, Mr. Whiting seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to appoint Cindy Black as secretary/treasurer/administrator, at \$25.00/hour, with 6 vacation days and paid holidays/special events when those holidays and events fall on a regular work day, Mr. Steingrabe seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Steingrabe made a motion to set the Treasurer's Bond at \$500,000.00, Mr. Bolinger seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to set regular office hours on Tuesday, Wednesday, Thursday, 7:00 am – 3:00 pm, seconded by Mr. Whiting. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to appoint the 3 supervisors as Administrator, Building and Grounds Maintenance, Public Works, and any other positions at the wages set by the auditors, Mr. Steingrabe seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to appoint the 3 supervisors and secretary as Roadmaster, Mr. Steingrabe seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to set wages for laborer at \$20.00/hour with the exception of Mike Lehman at \$25 per hour. Employees will receive a 2 hour minimum for emergency call outs, and a minimum of 2 hours with time and a half on New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving, and Christmas Day, seconded by Mr. Steingrabe. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to appoint William McConnell as township solicitor at \$160/hour, Mr. Steingrabe seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to adopt Resolution 2025-1 to appoint McGill, Power, Bell, and Associates to audit the 2024 township finances, Mr. Steingrabe seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to appoint Patrick Kelley as township Sewage Enforcement Officer and Ken Rodgers as alternate SEO, seconded by Mr. Steingrabe. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Steingrabe made a motion to appoint Jeff Richardson of Richardson Inspection Services as township zoning officer & building code official, with a \$500.00 yearly mileage allowance for zoning work, seconded by Mr. Bolinger. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes. Ms. Black will look into a second Building Code Official for the February meeting.

Mr. Bolinger made a motion to appoint John D R Byler as chairman of the vacancy board, seconded by Mr. Steingrabe. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to set First National Bank as depository for township funds, seconded by Mr. Steingrabe. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to pay any bills due between meetings, with those bills being included on the treasurer's monthly report, seconded by Mr. Steingrabe. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Steingrabe made a motion to establish regular meetings for the second Wednesday of each month at 7:00 p.m. at the township building, starting in February. Mr. Bolinger seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to appoint Robert Steingrabe as the voting delegate to the state convention, Mr. Whiting seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to authorize pay at the regular hourly wages for an 8-hour day for each day attended at state convention plus mileage and meals, seconded by Mr. Whiting. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to authorize township employees to attend training with compensation and mileage expenses as allowed by law. Mr. Steingrabe seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to adopt Resolution 2025-2, appointing Jeremy Beatty as member of the Zoning Hearing Board with a term ending 12/31/2027, seconded by Mr. Whiting. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to adopt Resolution 2025-3, appointing Wendy Campbell and Sharen Brown as members of the Planning Commission with terms ending 12/31/2028, seconded by Mr. Steingrabe. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to appoint Robert Steingrabe as MCRCOG representative and Joseph Whiting as alternate. Mr. Steingrabe seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to appoint Cindy Black as representative to the Metropolitan Planning Organization, and Joseph Whiting as the alternate, Mr. Whiting seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to appoint Robert Steingrabe as representative for MCRPC and Sharen Brown as alternate, Mr. Whiting seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to appoint Cindy Black as LCTCC delegate and Joseph Whiting as alternate, seconded by Mr. Steingrabe. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to adjourn the Organizational Meeting at 7:36 p.m., seconded by Mr. Steingrabe.

Regular Meeting

Mr. Whiting opened the regular Board of Supervisors meeting at 7:36 p.m.

Public Comments

None

The December 11, 2024 meeting minutes were approved by a motion from Mr. Bolinger, seconded by Mr. Steingrabe. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to approve the treasurer's report, Mr. Steingrabe seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Communications

None.

Township Reports

There was nothing to report from the MPO, MCRCOG, and MCRPC meetings.

Unfinished Business

A retainer through the ESDS Group was presented to the Board for engineering. This was tabled until the February meeting.

Mr. Bolinger made a motion to approve Resolution 2025-4 to appoint a voting delegate and alternate to the Joint Seal Coat meeting, and make Coolspring Township the lead township with this event, Mr. Whiting seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Bolinger made a motion to approve Resolution 2025-4 to adopt Ordinance 2025-1 to update the Supervisor Meeting Pay according to law, Mr. Steingrabe seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

New Business

The Planning Commission did not meet.

Mr. Bolinger made a motion to pay the bills and payroll, Mr. Steingrabe seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Public Comment

None

Mr. Bolinger made a motion to adjourn the meeting at 8:12 p.m., seconded by Mr. Steingrabe.

Cindy Black, secretary